



# Monthly Art Show

## ENTRY INFORMATION / AGREEMENT / PICK UP

Agreement must be fully completed, signed and submitted with entry fee

Please **PRINT** legibly

Artist Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

PVAA  
USE  
ONLY

Title \_\_\_\_\_ Medium \_\_\_\_\_ Price \_\_\_\_\_

Title \_\_\_\_\_ Medium \_\_\_\_\_ Price \_\_\_\_\_

Title \_\_\_\_\_ Medium \_\_\_\_\_ Price \_\_\_\_\_

SOLD

*I understand and agree to the following conditions and requirements for entry in the Monthly Art Show of the Pomona Valley Art Association (hereinafter PVAA), including any posted requirements:*

I will not hold PVAA or its agents responsible or liable for damage or loss of my artwork(s). (Reasonable care will be taken to assure proper and careful handling of art show entries)

I have determined the sale price of my artwork and indicated hereon. If "Not For Sale" it is shown as "NFS". I understand all sales will be handled through PVAA with applicable sales tax and a 20% commission to PVAA for each sale.

I understand my artwork must be inoffensive to the sensibilities of the general public and agree that any artwork deemed offensive by the PVAA will not be accepted without recourse or refund.

I give my permission to PVAA to take photographs and or use images of myself and or my artwork as it deems necessary for promotion of the show or PVAA.

I agree I will not remove any of my artwork during the Monthly Show and will pick up my artwork before 2:00 pm of the first Saturday of the following month or as posted.

I also agree that work left longer than seven days after show pick date without written arrangements with the PVAA will be considered abandoned and become property of the PVAA. - Abandoned items may be disposed of at PVAA discretion.

Entry Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature below certifies that above listed artwork, excepting sold items, were picked up on the date shown.

Pick Up Signature \_\_\_\_\_ Date \_\_\_\_\_

PVAA  
Office Use  
Only

PVAA Member

Y N

Member Number

Card / Cash

CC \$

Check Number

Amount

Receipt Number



# Monthly Art Show

## Submittal Requirements

- All entries must be submitted between **12:00 pm to 3:00 pm** on "Take In" day. Early or late submittals will not be accepted. Artwork Pick Up shall be per current posted "Pick Up" dates.
- Limit 3 entries per person, all fees are due at Take In or artwork will not be accepted.
- Entry fee for PVAA members is \$15 each, 2 for \$25 or 3 for \$30. Members may submit **A fourth entry for FREE** if they sign up and host a 4 hour shift during show.
- Entry fee for non PVAA members is \$20 each. Entry fee for students is \$10 each.
- Entries **exceeding 36"** shall be charged **\$2.00 per foot** for each foot over 36".
- All hanging pieces are required to have **wire hangers securely attached**. Wire must not allow hooks to show when hung.
- Entries that are large, require a handcart or dolly must use a service entry. Contact info@pvaa.net or Gallery SOHO for details. Please be courteous of our mall neighbors, please **DO NOT** bring artwork through Nordstrom, use mall general parking and entrances.

### Artwork Labels



Artist Name \_\_\_\_\_

Artwork Title \_\_\_\_\_

Phone Number \_\_\_\_\_

***Place on back of artwork***

An Artist business card may be used in lieu of this label

Artist Name \_\_\_\_\_

Artwork Title \_\_\_\_\_

Media \_\_\_\_\_

Price \_\_\_\_\_

PVAA use only

*Place on back, right side at bottom, label facing forward*

Artist Name \_\_\_\_\_

Artwork Title \_\_\_\_\_

Phone Number \_\_\_\_\_

***Place on back of artwork***

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